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## TONBRIDGE AND MALLING BOROUGH COUNCIL

### COUNCIL MEETING

Tuesday, 11th April, 2017

At the meeting of the Tonbridge and Malling Borough Council held at Civic Suite, Gibson Building, Kings Hill, West Malling on Tuesday, 11th April, 2017

**Present:** His Worship the Mayor (Councillor M R Rhodes), the Deputy Mayor (Councillor R W Dalton), Cllr O C Baldock, Cllr M A C Balfour, Cllr Mrs S M Barker, Cllr Mrs P A Bates, Cllr R P Betts, Cllr T Bishop, Cllr P F Bolt, Cllr J L Botten, Cllr V M C Branson, Cllr Mrs B A Brown, Cllr T I B Cannon, Cllr M A Coffin, Cllr D J Cure, Cllr D A S Davis, Cllr M O Davis, Cllr T Edmondston-Low, Cllr B T M Elks, Cllr Mrs M F Heslop, Cllr N J Heslop, Cllr S R J Jessel, Cllr D Keeley, Cllr Mrs F A Kemp, Cllr S M King, Cllr D Lettington, Cllr B J Luker, Cllr D Markham, Cllr P J Montague, Cllr Mrs A S Oakley, Cllr J O'Toole, Cllr M Parry-Waller, Cllr S C Perry, Cllr H S Rogers, Cllr Miss J L Sergison, Cllr T B Shaw, Cllr Miss S O Shrubsole, Cllr Ms S V Spence, Cllr A K Sullivan, Cllr Miss G E Thomas, Cllr F G Tombolis and Cllr T C Walker

Apologies for absence were received from Councillors Mrs J A Anderson, M C Base, Mrs S Bell, Mrs T Dean, R D Lancaster, R V Roud, C P Smith, M Taylor and B W Walker

### PART 1 - PUBLIC

#### **C 17/19 DECLARATIONS OF INTEREST**

There were no declarations of interest made in accordance with the Code of Conduct.

#### **C 17/20 MINUTES**

**RESOLVED:** That the Minutes of the proceedings of the meeting of the Council held on 14 February 2017 be approved as a correct record and signed by the Mayor.

#### **C 17/21 MAYOR'S ANNOUNCEMENTS**

The Mayor reported that since the last meeting he had attended a number of events throughout the Borough, including the Tonbridge Lions Dinner Dance, Tonbridge School's Combined Cadet Force Event, the Annual Concert of 17<sup>th</sup> Tonbridge Scout and Guide Band and the LAMPS Book Launch reception and show at Tonbridge School.

More recently he had opened a new subway at Tonbridge Station, attended lunches at Tonbridge Rotary and Age UK and taken a trip around Tenterden town.

The Mayor also shared his experience of participating in a local Pancake Race and he was pleased to announce the receipt of a medal for successfully completing the course.

**C 17/22 QUESTIONS FROM THE PUBLIC PURSUANT TO COUNCIL PROCEDURE RULE NO 5.6**

No questions were received from members of the public pursuant to Council Procedure Rule No 5.6.

**C 17/23 QUESTIONS FROM MEMBERS PURSUANT TO COUNCIL PROCEDURE RULE NO 5.5**

No questions were received from Members pursuant to Council Procedure Rule No 5.5.

**C 17/24 LEADER'S ANNOUNCEMENTS**

Reflecting upon the dreadful events in Westminster on 22 March 2017 where a police officer and four members of the public were killed and many more were injured, the Leader paid particular tribute to the Police but also recognised those other organisations which strived to maintain security and protect citizens.

The Leader was pleased that the Borough Council had marked its own respect to PC Keith Palmer in flying the flag at half-mast and in doing so reflected the bravery and dedication of individual police officers. The Leader advised that Tonbridge and Malling not only maintained close liaison with the police in many routine matters but there were occasions when this was done at a strategic level and in the days following the London attack the Chief Executive represented the Borough Council in a county wide multi-agency response.

Referring to other items, the Leader announced that through the West Kent Partnership the Borough Council had recently hosted a jobs and training fair at the Angel Centre. This had proved popular with twenty-nine employers attending and more than three hundred job seekers of all ages visiting.

The Borough Council's track record in collecting both Council Tax and Business Rates was amongst the highest in the county. The Director of Finance and Transformation had advised that the collection rates for the year 2016/17 were 99.03% for Council Tax and 99.19% for Business Rates.

The Leader made particular reference to the Litter Strategy for England, published by Government on Monday 10 April 2017, and was pleased to advise that a programme within Tonbridge and Malling was highlighted as an example of best practice. The main theme running through the Strategy was how many authorities, businesses and volunteers were using innovative new approaches to manage litter resources, educate and enforce to reduce littering.

The Larkfield Voluntary Litter Code was identified as an example of high street businesses working together to make their own high street more welcoming, thereby increasing footfall and creating vibrant shopping areas. The Leader congratulated all involved and was pleased that the code was now being taken up by other High Street businesses and areas within the Borough.

Finally, the Leader was delighted that improvements to River Walk in Tonbridge were completed and linked the High Street at one end and the Memorial Garden at the other. This project of externally funded investment into the town was greatly welcomed and was entirely supported from the Government's Local Growth Fund. The Leader also added that it was also an excellent example of joint working between the County and Borough Councils.

#### **C 17/25 MEMBERS' ALLOWANCES**

Item GP 17/4 referred from General Purposes Committee minutes of 6 March 2017.

In presenting the recommendation for approval, the Chairman of the Committee (Councillor Baldock) proposed the following amendment, which was seconded by Councillor Coffin:

- That the Special Responsibility Allowances for Vice-Chairmen of Committees, as set out in the first column of Annex 1 to GP 17/4 be replicated into the columns representing allowances effective after the Borough Council elections in 2019

Members voted in favour of this motion.

**RESOLVED:** That the recommendations at Minute GP 17/4 be approved, subject to the amendment proposed, seconded and agreed to continue Special Responsibility Allowances for Vice-Chairmen of Committees after 2019 (summarised in the schedule of Members' Allowances attached to the Minutes)

#### **C 17/26 LOCALISM ACT - PAY POLICY**

Item GP 17/5 referred from General Purposes Committee minutes of 6 March 2017.

**RESOLVED:** That the recommendations at Minute GP 17/5 be approved.

**C 17/27 SEX ESTABLISHMENTS AND SEXUAL ENTERTAINMENT VENUES - POLICY FOR 2017-2020**

Item LA 17/4 referred from Licensing and Appeals Committee minutes of 14 March 2017.

**RESOLVED:** That the recommendations at Minute LA 17/4 be approved.

**C 17/28 PUBLIC SPACE PROTECTION ORDER - CONSULTATION RESPONSES**

Item CB 17/33 referred from Cabinet minutes of 21 March 2017.

**RESOLVED:** That the recommendations at Minute CB 17/33 be approved.

**C 17/29 AUDIT COMMITTEE ANNUAL REPORT**

Item AU 17/18 referred from Audit Committee minutes of 3 April 2017.

**RESOLVED:** That the recommendations at Minute AU 17/18 be approved.

**C 17/30 LOCAL CODE OF CORPORATE GOVERNANCE**

Item AU 17/19 referred from Audit Committee minutes of 3 April 2017.

**RESOLVED:** That the recommendations at Minute AU 17/19 be approved.

**C 17/31 PROGRAMME OF MEETINGS 2017-18**

The Director of Central Services presented a draft proposed programme of meetings for 2017/18. Details of arrangements for the remainder of this year, for 2018 and to the commencement of the municipal year 2018/19 were set out in the annex to the report.

**RESOLVED:** That the programme of meetings be endorsed, subject to any amendments following further considerations and submitted to Annual Council for final confirmation.

**C 17/32 SEALING OF DOCUMENTS**

**RESOLVED:** That authority be given for the Common Seal of the Council to be affixed to any instrument to give effect to a decision of the Council incorporated into these Minutes and proceedings.

The meeting ended at 8.00 pm

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## Members' Allowances

Recommendation of GP Committee meeting of 6 March 2017			Proposal made to Full Council meeting of 11 April 2017	
Effective: From AC 2017 until until BC Elections 2019	Effective: After BC Elections 2019	Allowance	Effective: From AC 2017 until BC Elections 2019	Effective: After BC Elections 2019
£	£		£	£
5,283	5,000	<b>Basic Allowance</b>	5,283	5,000
		<b>Special Responsibility (SRA):-</b>		
18,384	20,000	<b>Leader</b>	18,384	20,000
14,000	15,000	<b>Deputy Leader</b>	14,000	15,000
2,250	2,250	<b>Opposition Group Leader</b>	2,250	2,250
			#	#
8,400	8,500	<b>Cabinet</b>	8,400	8,500
		<b>Chair</b>		
2,500	2,500	Overview & Scrutiny	2,500	2,500
2,500	2,500	Standards	2,500	2,500
2,500	2,500	Licensing & Appeals	2,500	2,500
1,300	1,600	General Purposes	1,300	1,600
2,500	2,500	Audit	2,500	2,500
2,500	1,665	Area Planning x 3	2,500	1,665
1,300	1,600	Programmed Advisory Board	1,300	1,600
		<b>Vice Chair</b>		
625	0	Overview & Scrutiny x 2	625	625
625	0	Standards x 2	625	625
625	0	Licensing & Appeals	625	625
325	0	General Purposes	325	325
625	0	Audit	625	625
325	333	Area Planning x 3	325	325
0	0	Programmed Advisory Board	0	0

# Note: Opposition Group Leader Allowance made up of £1,250 lump sum plus £250 per member of group. For illustrative purposes, figures above assume group composition remains the same.

- 1 Childcare and Dependent Carers Allowances be set as recommended by the JIRP
- 2 Mileage Allowances and Subsistence Allowances be set as recommended by the JIRP
- 3 Principle of annual indexation of allowances in line with the staff pay award be retained. However, during the 'interim' period (Annual Council 2017 to Borough Council elections 2019) indexation should not apply
- 4 Individual members should not receive more than one SRA (excluding group leaders)

**SAVINGS AGAINST BUDGET: (assuming no changes to Committee and Board Structure)**

- a. Full Savings accruing based on adoption of JIRP recommendations = £29,450 (immediate)
- b. Savings based on GP Committee Recommendations are:
  - Interim Period (May 17 to May 19) = £12,400
  - growing to: Post BC Election (after May 2019) = £29,450
- c. Savings based on new Proposals to Full Council are:
  - Interim Period (May 17 to May 19) = £12,400
  - growing to: Post BC Election (after May 2019) = £25,400

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